



GURU NANAK E.M. PUBLIC SCHOOL, BHUBANESWAR

ANNUAL EXAMINATION - 2024-25

SOP FOR PARENTS

Dear Parents/ Guardians,

Dt-15/01/2025

Greetings from GURU NANAK E.M. PUBLIC SCHOOL!!!!

The Annual Examination is going to be commenced from 24th February, 2025, Monday to 8th March, 2025, Saturday.

Have a glance on the following points!



- **ANNUAL EXAMINATION** - 2025-2026 will be commenced in an **offline mode**.
- Marks allotted subject and class wise for **ANNUAL EXAMINATION** are as follows.

STD - II

SI NO.	SUBJECT	MAXIMUM MARKS	INTERNAL MARKS	TOTAL MARKS
1	ENGLISH	80	20	100
2	MATHEMATICS	80	20	100
3	EVS	80	20	100
4	HINDI	80	20	100
5	ODIA	80	20	100
7	COMPUTER	40	10	GRADE
8	GK	40		GRADE
8	DRAWING	40		GRADE
9	MSc (O)			GRADE

Portion and timetable of the Half yearly Examination will be posted in the respective class groups soon.

- Time duration of the exam - **3:00 hours. (9:00 am to 12:00 pm)**.
- Arrival time is **8:30 am** and dispersal time **12:15 pm**.

- The exam timing **9:10 am to 12:10 pm**. (Inclusive of the 10 minutes reading time of question paper).
- The students have been given appropriate practice of the similar format during the revision classes.
- All the off days will be the **preparatory leave** for the students.
- In case a child takes leave during exam due to any **emergency/medical issues** he/she must send an application duly signed by parents to the principal **a day before**. A proper **medical certificate** should be produced for absence due to illness. If a child fails to produce medical certificate will be awarded **zero** in the respective subject.
- The Syllabus of the **Annual Examination 2024-25** will be completed till **Dt. 15th January, 2025, Wednesday** tentatively. Revision classes will be commenced from **16th January, 2025, Thursday to 21st February, 2025 Friday**.
- **Admit cards for the classes I TO IX** will be issued from the office counter from **10th February, 2025, Monday to 15th February, 2025, Saturday** during the office hours (**8:30am to 2:30pm**).
- **Clearance of dues is mandatory to receive admit cards.**
- Mobile phones, smart watches and calculator are strictly prohibited during examination.
- For further queries or information related to examination, kindly contact academic coordinator. (**V. Sushila Rao: 9438420900**)

Note – Parents cooperation is highly solicited.



Principal